



OPENING AMERICAN MINDS

GPA CERTIFICATION FORM

2010-2011 Scholarship Programs

Hispanic Scholarship Fund ■ Attn: GPA Certification
55 Second Street, Suite 1500 ■ San Francisco, CA 94105
1-877-HSF-INFO (toll-free) ■ scholar1@hsf.net ■ www.hsf.net

PART #1 - TO BE COMPLETED BY STUDENT

This form is required from students whose transcripts do not report or display a GPA on a 4.00 scale.

Your academic counselor, registrar or other school official must sign this form, verifying your **GPA on a 4.00 scale**. If your school does not use a 4.00 scale, please ask a school official to convert your GPA to a 4.00 scale. Please complete the information below and sign and date the release of information section. Ask your school official to complete the remainder of the form and **return it to you** to include with your application materials.

Student's Full Name: _____

Social Security Number: _____ - _____ - _____

Institution Name: _____

Institution City, State: _____

RELEASE OF INFORMATION

I grant permission to release all information regarding GPA Certification or other application-relevant concerns to the scholarship grantors of the scholarship program, as deemed necessary by the Hispanic Scholarship Fund. I also authorize the scholarship grantors to share this information for the purposes of recruitment, public relations, possible employment, or any other related activity.

Applicant Signature: _____ Date: _____

PART #2 - TO BE COMPLETED BY SCHOOL OFFICIAL

CERTIFICATION OF *CUMULATIVE* GPA ON A 4.00 SCALE

*IF YOUR INSTITUTION USES A SCALE OTHER THAN A 4.0 SCALE,
PLEASE CONVERT THE STUDENT'S CUMULATIVE GPA TO USING A **4.0 SCALE***

I certify that the above named student's **CUMULATIVE GPA ON A 4.00 SCALE** is: ①

School Official's Full Name

School Official's Email Address

School Official's Title

() _____
Telephone Number

② _____
Signature of Authorized Official

Today's Date

③ (Affix School Stamp or Official Seal Here)

Did you remember to:

- ① Report the cumulative GPA on a 4.0 scale?
- ② Sign the document?
- ③ Authenticate this document with a School Stamp or an Official Seal?

Failure to provide a School Stamp or Official Seal will render the student's application INCOMPLETE.

Please RETURN THIS FORM TO THE STUDENT so that it may be submitted with an official transcript.