



PROPOSED BUDGET

Applicant: _____

INSTRUCTIONS:

- A. Clearly identify each item.
- B. Show method of calculation (i.e., hours, rate, cost per item, etc.).
- D. In-kind is donated materials, labor, or space for which an in-kind Voucher must be submitted.
- E. Attach additional pages as necessary.

PROJECT EXPENSE	REQUESTED GRANT	+	IN-KIND	=	TOTAL
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
SALARIES OR WAGES (List positions individually-director, administration, technicians, etc.)					
Position # hours @ \$ rate					
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
SUPPLIES AND MATERIALS (Expendable Items)					
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
TRANSPORTATION AND SUBSISTENCE					
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
PUBLICITY (Printing, Ads, etc.)					
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
RENTAL (Include Source of Rental Materials)					
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
OTHER					
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
TOTAL PROJECT COST	_____		_____		_____



PROJECT INCOME

Applicant: _____

EARNED INCOME (Tickets, Fundraisers, Concessions, etc. If more than one ticket price is used, indicate schedule.)

REQUESTED GRANT

IN-KIND

TOTAL

_____ # Tickets @ \$ _____
 _____ # Tickets @ \$ _____

OTHER GRANTS RECEIVED (Indicate if Other Grants are Secured)

IN-KIND CONTRIBUTIONS (All In-Kind must be identified in Expense Section)

TOTAL MATCH FOR PROJECT

_____ + _____ = _____

AMOUNT REQUESTED FROM MFCAG
 (Cannot Exceed the Maximum Amount of \$20,000.00)

TOTAL SUPPORT FOR PROJECT (Total Match + Request)

BUDGET:

- Your budget should be properly structured and mathematically sound
- It should outline the proposed project costs and total amount being requested with suitable justifications as necessary.
- Provide an itemized budget in detail (this should correlate with the proposed project timeline).
- If your budget exceeds the maximum grant amount, you must provide the amount and names of the other resources that have committed and will be at your disposal to complete the proposed project.

Please Note: The project committee reserves the right to reduce the “estimated total project cost” by items determined to be ineligible for funding and/or questioned budget items. If the ineligible items in the application reduce the amount requested to less than 80% of the original request, the project will not be funded. If you have items that you are not sure about, please attach a separate sheet of paper explaining your need for those items as well as itemized costs.