

Instructions on obtaining your Student Aid Report (SAR)

- ★ All HSF scholarship applicants are required to apply for federal financial aid using the U.S. Department of Education [Free Application for Federal Student Aid](#) (FAFSA). If you have not already done so, you must file a FAFSA form immediately.
- ★ For faster processing and response time, we urge you to file your FAFSA electronically at www.fafsa.ed.gov. If you and/or your parent(s) have not yet filed your 2006 Income Taxes, we strongly recommend that you file the FAFSA form using approximate figures and anticipate submitting corrections after filing your taxes.
- ★ After your FAFSA is processed, you will receive a SAR a few days later from the department of Education via US mail and/or email. The SAR must include **your name, social security number, citizenship status, and Expected Family Contribution (EFC) all on the same page.** You must submit **ALL** pages of the SAR to HSF.
- ★ **The U.S. Department of Education will not** automatically send us a copy of your SAR. You are responsible for submitting a valid copy of your SAR to be considered for an HSF Scholarship.
- ★ We **will not** accept a copy of your FAFSA.
- ★ We **will not** accept **Print Summaries** of SARs (usually about eight pages in length).
- ★ We will only accept Official Student Aid Reports. Your FAFSA application must first be processed by the U.S. Department of Education. An Official SAR is usually two to four pages in length.
- ★ If we do not receive a **correct and complete SAR** with the information specified above, we will not be able to determine your eligibility and your application will not be considered.

If you have already filed your FAFSA, please follow the steps below to print a copy of your SAR from the [Free Application for Federal Student Aid](#) website:

1. Go to www.fafsa.ed.gov
2. Under the column, **FAFSA Follow Up** there is an option to:
 - **View and Print your Student Aid Report**
3. Select the **current application year**

4. Login with your **SSN, Name, Date of Birth, and PIN Number**.
 - a. Your PIN Number should have been provided to you by FAFSA.
 - b. If you have lost or cannot remember your PIN, click on [FAQs: Receiving and Using A PIN](#) for further assistance.
 - c. You may also contact FAFSA at **1-800-4-FED-AID** (1-800-433-3243).
5. Once you have logged in go to **Transactions** and Click on the latest number of the transaction (for example Transaction Number 01).
6. Go to **Print Summary**
7. Next select the option **SAR (PDF version)**
 - *Please note, HSF will NOT accept SARs printed in the HTML version*